

**> BE COVID SAFE.
STAY IN BUSINESS.**

Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

| | |
|--|--|
| Business name | AFL NSW/ACT & Coffs Harbour Breakers |
| Business location (town, suburb or postcode) | Coffs Harbour |
| Plan completed by | Paul Taylor & Jay Guthrie |
| Plan approved by | Simon Smyth |
| Email address | paul.taylor@afl.com.au |
| Date | 2 October 2020 |

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

Signage posted at entry point and ground announcements to be made throughout the day.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.

Staff are up to date with COVID protocols.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Full time staff are aware of their entitlements in relation to leave. These provisions do not apply to casual staff.

Display conditions of entry (website, social media, venue entry).

Conditions of entry are on website and will be communicated to all participants via EDM, and via signage at entry points. PA announcements to be made throughout the day.

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

Facility is hired on a seasonal basis by the Coffs Harbour Breakers club which has been in constant liaison with the owner (i.e. Council) throughout the season. The Coffs Harbour Breakers club operates in line with the "AFL NSW/ACT COVID Safety Protocols Return to Contact Training, Competition and Auskick" as well as this plan.

Ensure COVID-19 Safety Plans are in place, where relevant, for:

- **Swimming pools**
- **Indoor recreation facilities**
- **Major recreation facilities**

Premises with an indoor gym must complete the COVID-19 Safety Plan for gyms and register their business through nsw.gov.au. Premises with a food or drink premise must complete the COVID-19 Safety Plan for restaurants and cafes and register their business through nsw.gov.au.

Fitzroy Oval does not meet the standard of being a major recreation facility.

Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria, or have visited a location in NSW at a time and date that requires them to self-isolate, in the 14 days prior. Locations with self-isolate alerts are listed on the NSW Government website.

Note: the exclusion of Victorian residents does not apply to those with border region resident permits.

Conditions of entry will be communicated to all participants via EDM, through social media channels and via signage at entry points. PA announcements to be made throughout the day.

Physical distancing

Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.

Event will be staged on the principles of "Get in, Play, Get out" which will be promoted via the EDM to all participants and will be reinforced on the day via PA announcements.

Spectators singing in groups or chanting/cheering is a particularly high-risk activity and should be avoided where possible.

Co-ordinated singing/chanting by spectators is not a feature of our sport, however spectators will be discouraged from singing in groups or chanting/cheering.

Minimise co-mingling of participants from different games and timeslots where possible.

Event will be staged on the principles of "Get in, Play, Get out" which will be promoted via the EDM to all participants and will be reinforced on the day via PA announcements.

Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance.

COVID Safety Marshalls will be in place throughout the day to reinforce messaging about social distancing, i.e. one person per 4 square metres of space.

Have strategies in place to manage gatherings that may occur immediately outside

the premises, such as with drop off and pick up zones or staggered start/finish times.

The limited parking available within a close proximity to the ground is a natural inhibitor to gatherings occurring outside the premises.

Where possible, encourage participants to avoid carpools with people from different household groups.

Participants have been discouraged from car pooling for the last 6 weeks (since the Chief Health Officer's directive was issued). This has been reinforced via the EDM to all participants.

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

Club will employ markers on the floor in areas where queuing is likely to occur, e.g. canteen.

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

All rooms have signage at the door indicating maximum capacity.

Marquees have been hired to assist with movement of teams in and out of change rooms around critical change over times.

All matches to be played under the principle of "Get in, Play, Get out".

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

Marquees have been hired to assist with the movement of teams in and out of change rooms around critical change over times.

All matches to be played under the principle of "Get in, Play, Get out".

Use telephone or video platforms for essential staff meetings where practical.

Both approaches used wherever possible in the organisation of the event.

Review regular business deliveries and request contactless delivery and invoicing where practical.

Hygiene and cleaning

Adopt good hand hygiene practices.

Soap and hand sanitiser will be stocked and regularly checked. Staff encouraged to follow good hand hygiene practices.

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

Sanitiser to be available at three entry points, the canteen, toilets, and in changerooms.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Coffs Harbour Breakers to provide hand soap and paper towel or hand dryers in changerooms.

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

This practice has been in place all season. Clubs and participants will be reminded of this practice in the lead in to the event.

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

Players are washing their own uniforms.

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

Coffs Harbour Breakers to clean frequently used surfaces (e.g. canteen servery) throughout the day in accordance with the "AFL NSW/ACT COVID Safety Protocols Return to Contact Training, Competition and Auskick".

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

Benches in change rooms to be sprayed with disinfectant after each match.

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

Footballs to be wiped with alcohol based wipes at the conclusion of each quarter.

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Detergent/disinfectant to be made available by the host club.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

To be managed by the host club and Council cleaning contractors in accordance with the manufacturer's instructions.

Staff should wash hands thoroughly with soap and water before and after cleaning.

All staff and volunteers to be encouraged to wash hands with soap and water before and after cleaning.

Encourage contactless payment options.

Host club has implemented contactless payment options at the canteen.

Record keeping

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Where possible, personal details should be collected in a way that protects it from disclosure to other

customers. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

QR code to be placed at three entry points. COVID Safety Marshalls to move amongst the crowd with the QR code and encourage spectators to register.

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

All staff are aware of the COVIDSafe App.

Community sport organisations should consider registering their business through nsw.gov.au

AFL NSW/ACT is a registered business.

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

AFL staff and host club volunteers to comply with all directions of NSW Health if a positive case is reported.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes