



POSITION DESCRIPTION

AFL North Coast Umpire Coach/Coordinator (Port Macquarie)

1. **Appointee** TBA
2. **Tenure of appointment** 1 April 2019 to 30 September 2019
3. **Reports to** Umpiring Development Coordinator – NNSW
4. **Divisional Head** Community Football Manager – NC & NW NSW
5. **Strategic Relationships**
 - AFL NC Coffs Harbour Training Coach
 - AFL NC Junior Appointments Coordinator
 - AFL NC Senior Appointments Coordinator
6. **Duties**
 - a. Provide direction & leadership to AFL North Coast Umpires
 - b. Conduct formal in-season training/coaching sessions and supervise the training & skill development of AFL North Coast umpires within the designated region on a fortnightly basis.
 - c. Record all training attendance and actively promote your training venue.
 - d. Attend minimum of 1 junior (Sunday) venue and 1 senior (Saturday) venue per month, to match day coach and do assessments
 - e. Coordinating match day observers and observations for AFL North Coast Umpires. Related duties to include:
 - Recruitment, training, support and nominate observers. Observers to be finalised and appointed through schedula by the appointments coordinator.
 - Review of any match day feedback and performance summaries
 - Provide any match performance feedback to AFL North Coast Umpires in a timely manner (within 2 weeks)
 - Ensure the Community Football Manager – NC and NW NSW is advised of any reports and/or incidents by COB on the following business day



- Each umpires receive at least one (1) formal written feedback report over the season using cognito forms.

- f. Appropriate follow up of match day paperwork in a timely manner as advised by the Community Football Manager – NC & NW NSW and/or the AFL North Coast Umpire Appointment Coordinators.

- h. **Conditions of appointment**
 - a. Tenure of appointment is for the 2019 AFL North Coast season as indicated above

 - b. Valid Working with Children Check

 - c. Base remuneration to be paid at the completion of the appointment

Signed on behalf of AFL NSW/ACT

Signature.....

Date.....

Signed by APPOINTEE (below)

Signature.....

Date.....